1. **START:** List title or codename of paper that you think might be close to publication:
   - Title 1: _______________________________________________________
   - Title 2: [do separate sheet] _______________________________________
   - Title 3: [do separate sheet] _______________________________________

2. **REVISE:** What work remains before you can submit this paper? Be specific! (e.g., add abstract, new title, update orgs lit, add footnote with ordered logit results)
   - Task: ________________________________________________________
   - Task: ________________________________________________________
   - Task: ________________________________________________________
   - Task: ________________________________________________________

3. **PREVIEW:** After completing the tasks above, has an advisor provided critical feedback on the revised manuscript? ______________
   a. Identify at least one other expert in the area who has read the manuscript as a pre-reviewer: _________________________________
   b. Identify others who may be able to provide comments and advice.
      - Name 1: _____________________________________________________
      - Name 2: _____________________________________________________
   c. Have they encouraged publication? Have they identified problems you can fix? ______________

4. **REVISE II:** Have you responded in a serious way to concerns of each internal critic?
   a. Does the written manuscript now show evidence of this (or are you relying on verbal explanations)? ________________________________
   b. Have you asked at least one other person to read the final revised manuscript for clarity, diction, grammar, spelling, and syntax? ________________________________
   c. Are all of the references cited in the text? Do all text citations appear in the references? ________________________________
   d. Do you call for “further research” on a question that you could address with the data at hand? If so, what is stopping you from doing so? ________________________________

5. **VENUE:** Which journal have you targeted for this publication? __________________
   a. Have you read this journal to know what its “normal paper” looks like? _____
   b. Why is this journal the best “home” for your paper? (e.g., advisor suggests, you engage a debate in the journal, method or style of research it publishes) ________________________________
   c. In case of rejection, list a backup journal: ________________________________
   d. Have you prepared the manuscript according to the style, order, and length specifications of the journal? ________________________________

6. **SEND:** Give the final draft your focused attention, then send it off to find a home!